



Prize Manager, Built by Nature

Location: Netherlands or UK

Salary: 60.000 EUR pro-rata

Contract: 1-year Fixed Term Contract (FTC) with the possibility of permanent inclusion

Start Date: ASAP

Work pattern: 3-4 days per week

Mission

Join the Built by Nature (BbN) team and be part of a ground-breaking effort to transform the built environment in harmony with nature. Our mission is to accelerate the transition to a sustainable future by championing the use of sustainable timber and other biobased materials in construction, reducing carbon emissions, and promoting forest stewardship and regeneration in Europe and beyond. BbN enables the transition by connecting industry, NGO's and city frontrunners, funding systemic initiatives such as research, innovation, demonstrations, city-scale projects and advocacy, and amplifying powerful stories and market ready solutions.

The Opportunity

Reflecting on the success of the 2024 Built by Nature (BbN) Prize, a global competition that attracted 300 candidates from 30 countries in 2024, we know that the initiative has significantly advanced our mission by raising awareness of our work. Recognised as a crucial project in driving the narrative around timber and biobased building materials, the Prize is a key marketing tool for our narrative strategy but has also showed the potential of sustainable building practices, making it a valuable knowledge and innovation tool.

This role is integral to the ongoing success and impact of the Prize, and strategically important the wider narrative mission of BbN. As the Prize Manager, you will play a critical part in driving forward the second iteration of the global Prize, encompassing design, strategy, communications, project coordination, fundraising, technical oversight, and evaluation. The position will report to the Head of Communications, but you will work closely with our Programme Leads and collaborate closely with the CEO to compose, engage, and coordinate the judging panel, awards and related audiovisual assets.



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Key responsibilities

In this role your main responsibilities will be:

- **Project Coordination:**
 - Manage the overall timeline, budget and key milestones, particularly around March and November.
 - Coordinate with various stakeholders to ensure smooth execution of the Prize.
 - Oversee the production of films, videos, or other assets, ideally through agency collaboration.
- **Communications and Marketing:**
 - Develop and implement strategies to ensure the Prize campaign goes viral online.
 - Collaborate with the communications team to align messaging and promotional activities.
 - Manage events related to the Prize, ensuring high engagement and visibility.
- **Stakeholder Engagement:**
 - Engage with global partners and consultants to enhance the Prize's reach and effectiveness.
 - Foster relationships with key stakeholders in the buildings, construction, and timber design fields.
 - Working with the technical leads to ensure best practice, industry standards and innovation.

Candidate Profile

We are looking for a candidate with the following qualifications and skills:

- **Programme Management and Organisational Skills:**
 - Proven experience in running awards or prizes, with a strong background in events management.
 - Structured, results-oriented with great organising skills and attention to detail.
 - Strong project and budget management skills.
 - Capable of identifying challenges and opportunities, and implementing effective pathways to achieve positive impact.
- **Communication and Marketing:**
 - Experience in producing films, videos, or other assets, ideally through agency collaboration.
 - Demonstrated ability to create viral online campaigns.
 - Excellent communication, PR, and marketing skills.
 - Implementing best practices in engaging stakeholders and maintaining transparent communication.
- **Strategic and Analytical Thinking:**
 - Strategic executor and pragmatic problem solver.
 - Comfortable with complexity and able to quickly digest and simplify complex program structures.
 - Continuous improvement advocate, skilled in driving program closure, evaluation, and optimisation processes.
- **Industry-Specific Experience:**
 - Background in buildings, construction, or design fields is highly desirable.
 - Experience in philanthropy or NGO environments preferred.



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- Experience in the timber industry is a plus.
- **Personal Attributes and Language Skills:**
 - Agile team player who values diversity of skills and methodologies.
 - Self-starter with the ability to work independently.
 - Fluency in English (verbal and written); Portuguese is desirable.
 - Process driven and passionate about continuous improvement.

Personal attributes

You should have at least five years of experience in related roles, including coordinating projects and stakeholders. We are looking for a candidate with knowledge of in architecture, urban design, social sciences, climate research, or other related academic programmes.

You should possess a responsible, ethical, and trustworthy personality with personal drive and the ability to work with minimal supervision. Experience in working with a campaigning group, non-profit, think-tank, or consortia of non-profit actors is preferred.

You should be able to work independently as well as part of a team, and be enthusiastic about sustainable building practices and innovation. As a strategic thinker, you should have the ability to manage multiple priorities and demonstrate strong analytical and evaluation skills.

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What we offer

- Collaborative and dynamic work environment with enthusiastic team ready to change the world
- Flexibility to work partially (remote) from home
- Support in setting up your home-office
- 25 days holiday pro rata
- Competitive non-profit salary range including holiday allowance and 13th month
- 4% pension contribution
- Annual € 1000.- personal development fund
- Laptop, telephone and bike-scheme to support your work
- Potential for permanent inclusion in the team based on performance.

About us

As a mission driven organisation, we have one thing in common: we are passionate about our work. We offer an international, high-energy, and collaborative environment that values diversity and inclusion where you can develop your passion into a meaningful career.

As a new organisation we encourage risk-taking and transparency, so if you are a self-starter who wants to inspire and challenge industry together with your team, the opportunities for you at Built by Nature are (almost) endless.

Additional information

- Reports to: Head of Communications
- Geographic scope: Global
- Travel expectations: As needed up to 20%
- An (online) assessment will be part of the recruitment process
- Reference checks are part of the final hiring procedure

Interested candidates should submit their CV and a cover letter to recruitment@builtbn.org, outlining their suitability for the role. Applications will be reviewed on a rolling basis, and early applications are encouraged.

Built by Nature is committed to recruiting and retaining a diverse team. We strongly encourage applications from candidates with disabilities, LGBTQI candidates, ethnic, racial and religious minorities, and other underrepresented groups.